



**Annual Meeting of the Congregation and the POP Foundation
February 27, 2022**

Agenda for the Annual Meeting of the POP Foundation:

1. Call to Order/Opening Prayer
2. Report of POP Foundation
3. Brief Financial Report
4. Adjournment

Agenda for the Annual Meeting of the Congregation:

1. Call to Order
2. Approval of Minutes from February 28, 2021 Annual Meeting
3. Election of Congregational Officers and Congregational Council Members
4. Financial Report for Year Ending December 31, 2021
5. Adoption of the 2022 Overall Budget (Church and Preschool)
6. New Business
7. Closing Prayer/Adjournment

PRINCE OF PEACE LUTHERAN CHURCH
Annual Meeting of the Congregation
February 28, 2021

Time: 10:45- A.M.

Location: Preschool Lawn

Present: Members of the Prince of Peace Congregation

TOPICS	DISCUSSION/DECISION/ACTION/EVALUATION
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**Agenda for the Annual Meeting
of the POP Foundation**

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|---------------------------------|--|
| 1. Call to Order/Opening Prayer | at 10:37 by Beth Pachman. Pastor Rick gave the Opening Prayer. |
| 2. Report of POP Foundation | POP foundation is a separate non-profit from the church and works to manage financial gifts, special services and projects beyond normal operations. Financial status is strong. |
| 3. Brief Financial Report | 2020 highlights include replacement of the sanctuary doors, sponsoring and Eagle Project at POP, Donations to Mask AZ & new table and chairs for the POP library. |
| 4. Adjournment | at 11:04 |

**Agenda for the Annual Meeting
for the Congregation**

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| 1. Call to Order | It was announced that a quorum was present and the meeting was called to order at 10:39 by Peter Westby |
| 2. Approval of Minutes from the February 9, 2020 Annual Meeting | MOVED: 2020 Congregational Meeting Minutes Approved (MSC All-0-0) |
| 3. Election of Congregational Officers and Congregation Council Members | MOVED: Nominations closed and passed with a unanimous ballot for the slate as presented (MSC All-0-0)

2021-2022 Congregational Council (Term begins 4/1/2021)
President: Steve Edgar
President-Elect: Abby Brown
VP-Personnel: Tracy Fish
VP-Preschool: Scott Smidlein
Treasurer: Tony Hammond
Secretary: Kris Kainass
At-Large Members: Jan Beebe, Josh Hoffner, Gwen Jacobs, Brenda Johnston, |

On behalf of the congregation, Pastor Rick gave thanks to those completing congregational council service: Peter Westby, Martha Weld and Deb Nelson

4. Financial Reports for
Year Ending December
31st, 2020

Tony Hammond: 2020 gave us financial challenges with a global pandemic, but the community rallied and we are thankful to be in the great financial position. Ended the year with at \$145,000 surplus. Surplus will be added to council reserve to invest in community (people, campus) while still being fiscally responsible for future unseen needs.

5. Adoption of the 2021
Overall Budget (Church,
Preschool, AMA)

2021 Budget Income and Expenses Presented Balanced and as Follows:

Church: 746,939
Preschool: 2,133,839
AMA: 73,900

MOVED: Approved the 2021 budget and until the next 2021 congregational meeting. (MSC All-0-0)

6. New Business

None.

7. Closing Prayer /
Adjournment

MOVED: Adjourned the 2020 Congregational Meeting at 11:04am (MSC All-0-0)

Kris Kainass, Secretary

KEY

**MSC= Motion, Second, Carried followed by the vote in order - yea votes, nay votes, abstentions (MSC ALL-0-0)
0,357.28**

	Proposed Prince of Peace Budget 2022 & Actuals 2021					
	Church	Preschool	Total	Church	Preschool	Total
	2021 Actuals	2021 Actuals	2021 Actuals	2022 YTD TOTAL	2022 YTD TOTAL	2022 YTD TOTAL
Income						
4001 · Pledged Envelope	\$ 279,466.74		\$ 279,466.74	\$ 284,880.00		\$ 284,880.00
4002 · Unpledged Envelope	\$ 42,805.68		\$ 42,805.68	\$ 42,000.00		\$ 42,000.00
4003 · Loose	\$ 3,832.52		\$ 3,832.52	\$ 2,400.00		\$ 2,400.00
4004 · Holiday Offering	\$ 3,328.00		\$ 3,328.00	\$ 4,000.00		\$ 4,000.00
4005 · Donor Restricted Contributions	\$ 45,082.74	\$ 171.00	\$ 45,253.74	\$ -		\$ -
4005.32 · Theater Program Fundraiser	\$ 13,083.95		\$ 13,083.95	\$ -		\$ -
4514 · Scholarship Donation Income		\$ 2,940.00	\$ 2,940.00	\$ -		\$ -
4514.1 · Sibling Discount		\$ (34,670.95)	\$ (34,670.95)	\$ -	\$ (34,000.00)	\$ (34,000.00)
4514.2 · Employee Discount		\$ (5,013.40)	\$ (5,013.40)	\$ -	\$ (5,000.04)	\$ (5,000.04)
4514.3 · Church Member Discount		\$ (16,251.20)	\$ (16,251.20)	\$ -	\$ (16,800.00)	\$ (16,800.00)
4515 · PS Facility Contribution	\$ 261,385.33		\$ 261,385.33	\$ 218,952.00	\$ -	\$ 218,952.00
4518 · Packages & Extended Hours		\$ 2,091,133.97	\$ 2,091,133.97	\$ -	\$ 2,457,136.00	\$ 2,457,136.00
4912 Preschool Grant			\$ -	\$ -	\$ 120,000.00	\$ 120,000.00
4519 · Registration Fees			\$ -			
4519.1 · Fall Registration Fees		\$ 32,960.00	\$ 32,960.00	\$ -	\$ 36,000.00	\$ 36,000.00
4519.2 · Summer Registration Fees		\$ 8,260.00	\$ 8,260.00	\$ -	\$ 8,560.00	\$ 8,560.00
4519.3 · Annual Registration Fees POPIT		\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00
4909 · Grocery Store Card Income	\$ 562.97		\$ 562.97	\$ 600.00	\$ -	\$ 600.00
4910 · Facilities Space Use	\$ 56,211.00		\$ 56,211.00	\$ 95,000.04	\$ -	\$ 95,000.04
PPP Loan	\$ 88,200.00	\$ 205,800.00	\$ 294,000.00			
Interest Income	\$ (2,208.71)	\$ (972.05)	\$ (3,180.76)			
AMA Cost Share	\$ 4,400.00		\$ 4,400.00			
Total Income	\$ 796,150.22	\$ 2,289,357.37	\$ 3,085,507.59	\$ 647,832.04	\$ 2,570,895.96	\$ 3,218,728.00
Expense						
61 · Church Council						
6000 · Convention & Conference	\$ 375.00		\$ 375.00	\$ 840.00		\$ 840.00
6001 · Council Retreat			\$ -	\$ 2,400.00		\$ 2,400.00
8501 · Council Reserve Transfer	\$ 30,000.00		\$ 30,000.00	\$ 24,000.00		\$ 24,000.00
6015 · Advertisement /Outreach	\$ 406.92	\$ 6,892.11	\$ 7,299.03	\$ 6,000.00		\$ 6,000.00
Total Church Council	\$ 30,781.92	\$ 6,892.11	\$ 37,674.03	\$ 33,240.00		\$ 33,240.00
68 Benevolence						
4516 · PS Scholarship/Donation		\$ 10,000.08	\$ 10,000.08	\$ -	\$ 10,011.96	\$ 10,011.96
6003 · Grand Canyon Synod	\$ 15,333.30		\$ 15,333.30	\$ 18,420.00		\$ 18,420.00
6004 · Vida Nueva Iglesia	\$ 1,800.00		\$ 1,800.00	\$ 2,160.00		\$ 2,160.00
6005 · Lutheran Social Minist.	\$ 1,800.00		\$ 1,800.00	\$ 2,160.00		\$ 2,160.00
6006 · Campus Ministry	\$ 2,300.00		\$ 2,300.00	\$ 1,200.00		\$ 1,200.00
6007 · ICM	\$ 260.00		\$ 260.00	\$ 1,560.00		\$ 1,560.00
6008 · Discretionary			\$ -	\$ 1,200.00		\$ 1,200.00
6010 · ELCA Support			\$ -	\$ 1,020.00		\$ 1,020.00
6011 · Benevolence Undesignated	\$ 605.00		\$ 605.00	\$ 4,920.00		\$ 4,920.00
6013 · Navajo Evang Luth Mission	\$ 5,000.00		\$ 5,000.00	\$ -		\$ -
6089 · Tanzania Girls Mission			\$ -	\$ -		\$ -
6094 · Arcadia Cares Dinner			\$ -	\$ -		\$ -
6100 · Visitation Ministry			\$ -	\$ -		\$ -
Total 61 · Benevolence	\$ 27,098.30	\$ 10,000.08	\$ 37,098.38	\$ 32,640.00	\$ 10,011.96	\$ 42,651.96
62 · Worship						
6027 · Altar Guild	\$ 365.37		\$ 365.37	\$ 600.00		\$ 600.00
6028 · Easter/Christmas Decor			\$ -	\$ 100.00		\$ 100.00
6029 · Tuning Organ/Pianos			\$ -	\$ 650.00		\$ 650.01
6030 · Outside Musicians	\$ 1,475.00		\$ 1,475.00	\$ 2,004.00		\$ 2,004.00
6031 · Sermon Media/Material	\$ 200.00		\$ 200.00	\$ 550.00		\$ 550.00
6032 · Stipend / Nursery Sitter			\$ -	\$ 1,200.00		\$ 1,200.00
6033 · Children's Sermon			\$ -			
6034 · Copyright Licenses	\$ 433.00		\$ 433.00			
6036 · Choir Music	\$ 491.88		\$ 491.88			
6037 · Fellowship	\$ -		\$ -	\$ 2,000.01		\$ 2,000.00
6038 · Holiday Events	\$ 64.75		\$ 64.75	\$ 1,200.00		\$ 1,200.00
6039 · Flowers	\$ 633.79		\$ 633.79	\$ 1,200.00		\$ 1,200.00
6040 · Song Select/Sundays Seasn	\$ 382.54		\$ 382.54	\$ 1,200.00		\$ 1,200.00
6041 · Worship Media, Sound, Equipment	\$ 5,000.00		\$ 5,000.00	\$ 1,200.00		\$ 1,200.00
Total 62 · Worship	\$ 9,046.33	\$ -	\$ 9,046.33	\$ 11,904.01		\$ 11,904.01
63 · Youth						
6019 · Youth Ministry	\$ 21,937.69		\$ 21,937.69	\$ 12,000.00		\$ 12,000.00
6022 · Vacation Bible School			\$ -	\$ -		\$ -
6024 · Sunday School	\$ 459.44		\$ 459.44	\$ 1,699.92		\$ 1,699.92
6025 · Activity Camp			\$ -	\$ -		\$ -
6095 · Milestone Ministry			\$ -	\$ -		\$ -
Total 63 · Youth	\$ 22,397.13	\$ -	\$ 22,397.13	\$ 13,699.92		\$ 13,699.92

64 - Administration						\$ -
6016.1 - Y & F Dir Cont Ed	\$ 25.00		\$ 25.00	\$ 600.00		\$ 600.00
6016.2 - Sr. Pastor Cont. Ed	\$ 2,035.78		\$ 2,035.78	\$ 1,200.00		\$ 1,200.00
6016.3 - Preschool Cont Ed		\$ 4,062.77	\$ 4,062.77	\$ 600.00		\$ 600.00
6017.1 - Accreditation/Licensing		\$ 8,189.18	\$ 8,189.18	\$ -	\$ 1,200.00	\$ 1,200.00
6057 - Bank Fees	\$ 7,668.15	\$ 55,943.66	\$ 63,611.81	\$ 6,000.00	\$ 60,000.00	\$ 66,000.00
6059 - Postage	\$ 177.02	\$ 103.09	\$ 280.11	\$ 300.00		\$ 300.00
6056 Stewardship Expense	\$ 216.25		\$ 216.25	\$ 250.00		\$ 250.00
6060 - Office Copier Lease	\$ 7,125.32	\$ 2,797.28	\$ 9,922.60	\$ 3,900.00	\$ 3,900.00	\$ 7,800.00
6061 - Office Supplies	\$ 5,195.53	\$ 19,790.91	\$ 24,986.44	\$ 6,000.00	\$ 7,200.00	\$ 13,200.00
6108 - Professional/legal Expense		\$ 6,295.82	\$ 6,295.82	\$ -	\$ -	\$ -
Total 64 - Administration	\$ 22,443.05	\$ 97,182.71	\$ 119,625.76	\$ 18,850.00	\$ 72,300.00	\$ 91,150.00
65 - Operations						
6042 - Liability Insurance	\$ 15,333.15	\$ 8,248.01	\$ 23,581.16	\$ 12,000.00	\$ 12,000.00	\$ 24,000.00
6043 - Workmen's Comp. Insurance	\$ 15,526.82	\$ 7,744.51	\$ 23,271.33	\$ 12,000.00	\$ 12,000.00	\$ 24,000.00
6044 - Natural Gas	\$ 1,459.57	\$ 180.50	\$ 1,640.07	\$ 840.00	\$ 840.00	\$ 1,680.00
6045 - Water	\$ 27,307.53	\$ 3,156.36	\$ 30,463.89	\$ 15,504.00	\$ 15,504.00	\$ 31,008.00
6046 - Electricity	\$ 39,810.48	\$ 5,888.02	\$ 45,698.50	\$ 23,004.00	\$ 23,004.00	\$ 46,008.00
6047 - Landscaping Expense	\$ 18,498.95	\$ 5,914.67	\$ 24,413.62	\$ 12,000.00	\$ 12,000.00	\$ 24,000.00
6048 - Repairs-Heat/Cooling	\$ 18,896.61	\$ 3,324.63	\$ 22,221.24	\$ 12,000.00	\$ 12,000.00	\$ 24,000.00
6049 - Repairs-Building	\$ (29,426.30)	\$ 3,906.35	\$ (25,519.95)	\$ 12,000.00	\$ 12,000.00	\$ 24,000.00
6050 - Repairs-Grounds	\$ 558.59	\$ 4,330.50	\$ 4,889.09	\$ 3,000.00	\$ 3,000.00	\$ 6,000.00
6050.1 - Rep/Maint. Off.Equip	\$ 6,385.34	\$ 19,824.45	\$ 26,209.79	\$ 15,000.00	\$ 15,000.00	\$ 30,000.00
6051 - Janitor Services	\$ 20,061.35	\$ 61,305.64	\$ 81,366.99	\$ 19,200.00	\$ 61,200.00	\$ 80,400.00
6051.1 - Cleaning Supplies	\$ 770.11	\$ 652.78	\$ 1,422.89	\$ 1,200.00	\$ 1,200.00	\$ 2,400.00
6052 - Trash Removal	\$ 10,182.03	\$ 3,115.93	\$ 13,297.96	\$ 6,750.00	\$ 6,750.00	\$ 13,500.00
6053 SRP Land Lease	\$ 582.41		\$ 582.41	\$ 300.00	\$ 300.00	\$ 600.00
6054 - Pest/Termite Control	\$ 791.29	\$ 350.15	\$ 1,141.44	\$ 600.00	\$ 600.00	\$ 1,200.00
6062 - Internet/Telephone	\$ 8,137.89	\$ 3,827.02	\$ 11,964.91	\$ 6,000.00	\$ 6,000.00	\$ 12,000.00
6063 - Kitchen Supplies	\$ 260.00		\$ 260.00	\$ 300.00		\$ 300.00
6065 - Burglar Alarm Monitor	\$ 930.65	\$ 144.18	\$ 1,074.83	\$ 600.00	\$ 600.00	\$ 1,200.00
6066 - Fire Alarm Inspection/Service	\$ 8,719.78	\$ 1,545.74	\$ 10,265.52	\$ 3,250.08	\$ 3,250.08	\$ 6,500.16
6067.1 - IT Support	\$ 6,758.44	\$ 1,937.62	\$ 8,696.06	\$ 3,000.00	\$ 3,000.00	\$ 6,000.00
6067.2 - Technology Subscriptions	\$ 2,808.38	\$ 2,151.99	\$ 4,960.37	\$ 1,200.00	\$ 1,200.00	\$ 2,400.00
6067.3 - Computers/Supplies & Software	\$ 3,882.09	\$ 1,841.39	\$ 5,723.48	\$ 1,440.00	\$ 1,440.00	\$ 2,880.00
6068 - Mortgage Interest	\$ 12,268.08		\$ 12,268.08	\$ 13,200.00		\$ 13,200.00
6109 - Consumables		\$ 42,611.60	\$ 42,611.60	\$ -	\$ 42,000.00	\$ 42,000.00
6112 - Staff Appreciation	\$ 497.48	\$ 5,774.06	\$ 6,271.54	\$ 2,400.00	\$ 6,192.00	\$ 8,592.00
6106 Playground Outdoor Expenses		\$ 448.13	\$ 448.13	\$ -	\$ 2,400.00	\$ 2,400.00
6115 - Uniform/Clothing Expense	\$ 171.05	\$ 473.80	\$ 644.85	\$ 300.00	\$ 300.00	\$ 600.00
6119 - PS Facility Contribution		\$ 174,000.00	\$ 174,000.00	\$ -	\$ 218,952.00	\$ 218,952.00
6129.1 - Summer Program		\$ 2,941.73	\$ 2,941.73	\$ -	\$ 3,000.00	\$ 3,000.00
Preschool Holiday Events		\$ 3,075.84	\$ 3,075.84			
6134 - Campus Projects	\$ 76,541.52	\$ 44,638.00	\$ 121,179.52	\$ 16,000.00		\$ 16,000.00
Total 65 - Operations	\$ 267,713.29	\$ 413,353.60	\$ 681,066.89	\$ 193,088.08	\$ 475,732.08	\$ 668,820.16
Total 66 - Preschool Room Supplies	\$ -	\$ 21,053.37	\$ 21,053.37	\$ -	\$ 21,000.00	\$ 21,000.00
Total Staff Salaries	\$ 321,072.31	\$ 1,560,466.52	\$ 1,882,138.83	\$ 330,463.20	\$ 1,813,552.20	\$ 2,144,015.40
6136 - Payroll Taxes Expense	\$ 11,006.84	\$ 117,521.00	\$ 128,527.84	\$ 8,946.79	\$ 116,379.72	\$ 125,326.51
6137 - Medical Benefits Expense		\$ 44,176.20	\$ 44,176.20	\$ -	\$ 39,000.00	\$ 39,000.00
6138 - 403b Retirement Benefits Exp		\$ 9,519.64	\$ 9,519.64	\$ 5,000.04	\$ 22,920.00	\$ 27,920.04
Total 67 - Payroll and Related expense	\$ 332,679.15	\$ 1,731,683.36	\$ 2,064,362.51	\$ 344,410.03	\$ 1,991,851.92	\$ 2,336,261.95
Total Expense	\$ 712,159.17	\$ 2,280,165.23	\$ 2,992,324.40	\$ 647,832.04	\$ 2,570,895.96	\$ 3,218,728.00
Other Expense						
7500 Dedicated Expenses	\$ 38,897.49	\$ 55,665.62	\$ 94,563.11			
7501 Change in Net Assets	\$ (53,937.70)	\$ (25,029.92)	\$ (78,967.62)			
Net Income	\$ 99,031.26	\$ (21,443.56)	\$ 77,587.70	\$ 0.00	\$ 0.00	\$ 0.00